



Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Mr.V.R.Suryawanshi

Department: Public Administration

Program: BAFY (SEM-I)

Subject: Public Administration

Course Code: CCPA-I

Paper Title: Basic Principles of Public Administration Paper No. – I

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|---|--|--|
| 1 | Public Administration | Meaning, Nature, Scope and Importance. | Students understand the importance of Public Administration |
| 2 | Evolution of the discipline | A) 1887 To 1926 B) 1927 To 1937 C) 1938 To 1947 D) 1948 To 1970 E) 1970 To till date | Students got knowledge about Evolution of Public Administration |
| 3 | Public Administration and Private Administration | A) Affinity and Difference B) Public Private Partnership (P.P.P.) | Students understand both Administrations. |
| 4 | Relations of Public Administration with other humanities | A) Public Administration and Sociology B) Public Administration and Political Science C) Public Administration and Economics D) Public Administration and law | Students understand Relations of Public Administration with other subject |
| 5 | New Trends in Public Administration | A) Good Governance B) Sustainable development C) Civil Society | Students got knowledge about New Trends in Public Administration |

Specify Course Outcome:

Specify Program Outcome:

Signature of Teacher:-

Mr.V.R.Suryawanshi



Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Mr.V.R.Suryawanshi **Department: Public Administration**
Program: BAFY (SEM-II) **Subject: Public Administration** **Course Code: CCPA-II**
Paper Title: Administrative Organization and Its Principles **Paper No. – III**

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|-------------|---|--|--|
| 1 | Organization | Meaning, nature and importance of organization Forms of Organization- A) Formal Organization B) Informal Organization | Students got knowledge about Various Organization |
| 2 | Principles of Administrative Organization: | A) Hierarchy – Meaning, merits and demerits. B) Span of Control – Meaning and Importance C) Communication- Meaning, types D) Moral- Meaning and types E) Delegation- Meaning, Importance | Students got knowledge various Principles of Organization |
| 3 | Line and Staff Agencies: | A) Meaning, Types and Functions B) Department : Meaning and Basic Elements | Students got knowledge various agencies |
| 4 | Chief Executive: | Types, Functions & Qualities of Chief Executive. | The importance of Chief. Executive studied by student |
| 5 | Public Relations : | Meaning, Importance and Agencies | Students got knowledge about Public Relations |

Specify Course Outcome:

Specify Program Outcome:

Signature of Teacher

Mr.V.R.Suryawanshi



Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Mr.V.M.Magare

Department: Public Administration

Program: BAFY (SEM-I) Subject: Public Administration Course Code: CCPA-II

Paper Title: District Administration Paper No.- II

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|--|--|--|
| 1 | District Administration | Meaning, Importance Elements of District Administration | Student got knowledge about District Administration |
| 2 | District Revenue Administration | a) District Collector b) Sub Divisional Officer c) Tahasildar d) Mandal aadhikari e) Talathi f) Kotwal | Student got knowledge about District Revenue Administration |
| 3 | District Judiciary | a) District Court b) Taluka Court | Student got knowledge about District Judiciary |
| 4 | Law and order | A) Meaning and Importance B) Principles of Law & Order | Student got knowledge about Law and Order |
| 5 | Police Administration | a. District Magistrate b. Superintendent of Police c. Dy. Superintendent of Police d. Police Inspector e. Police Patil f. Police-Public Relations | Student got knowledge about Police Administration |

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Signature of Teacher:-

Mr.V.M.Magare



Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Mr.V.M.Magare

Department: Public Administration

Program: BAFY (SEM-II) **Subject:** Public Administration **Course Code:** CCPA-II

Paper Title: Administrative System of Maharashtra Paper No. – IV

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|-------------|---|---|---|
| 1 | Formation and reorganization of Maharashtra | Formation and reorganization of Maharashtra | Student got knowledge about Formation & Reorganization of Maharashtra |
| 2 | State Legislature | A) Legislative Assembly (Vidhan Sabha) Composition & Functions B) Legislative Council (Vidhan Parishad) Composition & Functions | Students got knowledge about State Legislature of Maharashtra |
| 3 | State Government and Administration | A) Governor: Powers and Functions B) Chief Minister: Powers, Functions C) Council of Minister: Composition & Functions D) State Secretariat: Composition and Functions E) Chief Secretary: Powers and Functions | Students got knowledge about State Government & Administration of Maharashtra |
| 4 | State Judiciary | High Court- Composition & Powers | Students got knowledge about State Judiciary |
| 5 | Constitutional and Statutory Bodies | a) State Finance Commission b) Maharashtra Public Service Commission c) State Election Commission d) State Women Commission | Students got knowledge Constitutional & Statutory Bodies |

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Signature of Teacher

Mr.V.M.Magare



Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Dr.B.W.Imade

Department: Public Administration

Program: BA SY (SEM-III) Subject: Public Administration Course Code: CCPA-I

Paper Title: Personnel Administration Paper No. - V

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|---------------------------------|---|---|
| 1 | Personnel Administration | Meaning, Importance and Scope | Students got knowledge about Personal Administration |
| 2 | Recruitment | Meaning, Direct & Indirect Recruitment | Students got knowledge about Recruitment |
| 3 | Training | Meaning, Objectives & Types | Students got knowledge about Training |
| 4 | Promotion | Meaning, Principles of Promotion (Merit & Seniority) | Students got knowledge about Promotion |
| 5 | Retirement | Meaning, Need of Retirement Benefits of Retirement | Students got knowledge about Retirement |

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Signature of Teacher

Dr.B.W.Imade



Dnyanopasak Shikshan Mandal's

College of Arts, Commerce and Science, Parbhani

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Dr.D.P.Jawale

Department: Public Administration

Program: BASY (SEM-III)

Subject: Public Administration

Course Code: CCPA-II

Paper Title: Rural Local Government Paper No- VI

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|-------------|---|---|---|
| 1 | Local Government | Meaning, Features & Importance | Students got knowledge about Local Government |
| 2 | Evolution of Panchayat Raj Institutions | A. Historical development of Panchayat Raj Institutions B. Community Development Programme (C.D.P) C. Balwant Rai Mehta Committee D. Vasantao Naik Committee | Students got awareness about Evolution of Panchayat Raj Institutions |
| 3 | Seventy Third Constitutional Amendment Act-1993 | A) Provisions B) Impact | Students got Understand about 73th Constitutional amendment Act-1993 |
| 4 | Three Tier System – Composition & Functions | A) Zila Parishad B) Panchayat Samiti C) Gram Panchayt | Students got awareness about of Three Tier System –Composition & Function |
| 5 | Problems Before Rural Local Government | A. Official – Non Official Relations B. Personnel C. Corruption | Students got awareness about Problems before Rural Local Government |

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Signature of Teacher

Dr.D.P.Jawale



Dnyanopasak Shikshan Mandal's

College of Arts, Commerce and Science, Parbhani

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Mr.V.R.Suryawanshi

Department: Public Administration

Program: BASY (SEM-III) Subject: Public Administration Course Code: SECPA-I

Paper Title: Skill Enhancement Course – I E-Administration

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|---|--|---|
| 1 | E- Administration | A) Meaning and Importance of E- Administration B) Importance of I.C.T. on Public Administration | Students got awareness about E-Administration |
| 2 | Applications of E- Administration | A) Social Networking Apps B) Setu Kendra C) D.B.T.(Direct Benefit Transfer) | Students understand about Applications of E-Administration |
| 3 | Various Issues in E-Administration | A) Lack of E-Literacy B) I.T.Security C) Social Media | Students understand about Various Issues in E-Administration |

Specify Course Outcome:

Specify Program Outcome:

Signature of Teacher

Mr.V.R.Suryawansh

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**Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani**

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Dr.B.W.Imade

Department: Public Administration

Program: BASY (SEM-IV) Subject: Public Administration Course Code: CCPA-III

Paper Title: Financial Administration- VII

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|--|--|---|
| 1 | Financial Administration | Meaning, Elements and Importance | Students got knowledge about Financial Administration |
| 2 | Budget | a. Meaning and Types of Budget b. Principles of Good Budget | Students got knowledge about Budget |
| 3 | Ministry of Finance | Composition and Functions | Students got knowledge about Ministry of Finance |
| 4 | Budgetary Process | a. Preparation of Budget b. Legislation of Budget c. Execution of Budget | Students got knowledge about Budgetary Process |
| 5 | Control on Financial Administration | a. Public Accounts Committee b. Public Undertaking Committee c. C.A.G. | Students got knowledge about control on Financial Administration |

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Specify Program Outcome:

Signature of Teacher

Dr.B.W.Imade



**Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani**

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Dr.D.P.Jawale

Department: Public Administration

Program: BASY (SEM-IV) **Subject:** Public Administration **Course Code:** CCPA-IV

Paper Title: Urban Local Government Paper No.-VIII

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|---|---|--|
| 1 | Urbanization | Meaning, Causes and Consequences | Students got knowledge about Urbanization |
| 2 | 74th Constitutional Amendment | A) Provisions B) Impact | Students got knowledge about Urbanization |
| 3 | Urban Local Government | Composition & Functions A. Municipal Corporation B. Municipal Council C. Nagar Panchayat | Students got knowledge about Urban Local Government-Composition & Functions |
| 4 | Problems of Urban Local Government | A. Slums B. Pollution C. Solid Waste Management D. Water Management | Students got knowledge about Problems of Urban Local Government |
| 5 | Control on Urban Local Government | A. Legislative Control B. Administrative Control C. Judicial Control | Students got knowledge about control on Urban Local Government |

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Specify Program Outcome:

Signature of Teacher

Dr.D.P.Jawale



**Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani**

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: _____ **Department: Public Administration**
Program: BASY (SEM-IV) Subject: Public Administration Course Code: SEC-II
Paper Title: Skill Enhancement Course – II Administrative Skill

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|--|---|--|
| 1 | Good Administrator | A) Meaning, Importance of Good Administrator B) Functions of Good Administrator | Students understand about Good Administrator |
| 2 | Qualities of Good Administrator | A) Communication Skill B) Ethics and Character C) Time Management D) Team Work | Students understand about Qualities of Good Administrator |
| 3 | Principles of Administration | A) Planning:- Meaning, types and importance B) Decision Making :- Meaning, importance C) Discipline:- Meaning and importance | Students understand about Principles of Administration |

Specify Course Outcome:
Specify Program Outcome:
Signature of Teacher
Mr.Suryawanshi V.R.



Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Mr.V.M.Magare **Department: Public Administration**
Program: BATY (SEM-V) Subject: Public Administration Course Code:DSEPA-I
Paper Title: Indian Administrative Thinkers-IX

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|------------------------------------|--|---|
| 1 | Kautilya | A) Views on Good Governance B) Views on Corruption C) Saptang Theory | Students got knowledge about Thoughts of Kautilya |
| 2 | Chhatrapati Shivaji Maharaj | A) Astha Pradhan Mandal : Structure and Functions B) Revenue Administration : Structure and Functions C) Judicial Administration: Structure and Functions | Students got knowledge about Thoughts of Chhatrapati Shivaji Maharaj |
| 3 | Mahatma Gandhi | A) Thoughts on Gram Swarajya B) Concept of Trusteeship | Students got knowledge about Thoughts of Mahatma Gandhi |
| 4 | Dr. B.R. Ambedkar | A) Views on Administration B) Law & Judicial System C) Water Policy | Students got knowledge about Thoughts of Dr. B.R. Ambedkar |
| 5 | Pandit Jawaharlal Nehru | A) Civil Service and Administration B) Socialism and Administration C) Democratic Decentralization | Students got knowledge about Thoughts of Pandit Jawaharlal Nehru |

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Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher:

Department: Public Administration

Program: BATY (SEM- V) Subject: Public Administration Course Code: DGEPA- I

Paper Title: Indian Administration-X DGEPA- I

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|-------------|---|--|--|
| 1 | Historical Background Of Indian Administration | A) Administration in Ancient Period (with special reference to Urban Administration Of Sindhu Culture period) B) Administration in medieval Period (With special reference to Revenue Administration of Akbar) C) Administration in British Period (Administrative System Under the 1935 Act) | Students got knowledge about Ancient , Medieval & British Administration |
| 2 | Indian Administration : Post 1947 | A) Post Independent Structure of Indian Administration B) Salient Features of Indian Administration | Students got knowledge about Post Independent structure & Features of Indian Administration |
| 3 | Union Government and Administration | a) The President : Power and functions b) Prime Minister : Power and functions c) Council of Minister's : Structure and functions d) Prime Minister's Office : Structure and Functions | Students got knowledge about Union Government & Administration |
| 4 | Indian Parliament | A) Rajya Sabha : structure & Functions B) Lok Sabha : Structure & Functions | Students got knowledge about Indian Parliament |
| 5 | Judicial Administration | A) Supreme Court : Structure & Functions | Students got knowledge about Judicial Administration |

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Signature of Teacher

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College of Arts, Commerce and Science, Parbhani

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Dr.D.P.Jawale

Department: Public Administration

Program:BATY (SEM-V) Subject: Public Administration Course Code:DGEPA-I

Paper Title: Office Administration –X DGEPA-I (Or)

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|--|---|---|
| 1 | Office Administration | Meaning, Importance & Functions | Students got awareness about Office Administration |
| 2 | Office Environment | A) Office Lighting- Meaning and Importance B) Noise Control – Meaning and Importance C) Sanitation- Meaning and Importance | Students got knowledge about Office Environment |
| 3 | Office Procedure and method | A) Head of Institute- Qualities and Functions B) Establishment- Function C) Filing- Meaning and Method | Students got knowledge about Office Procedure and Method |
| 4 | Working of Office Administration | a) Manuals- Meaning and Type b) Reporting- Type and Importance | Students got knowledge about Working of Office Administration |
| 5 | Problems of Office Administration | a) Red tape- Meaning and Effects b) Stress- Causes and Effects c) Corruption- Causes and Effects | Students got knowledge about Problems of office Administration |

Specify Course Outcome:

Specify Program Outcome:

Signature of Teacher

Dr.D.P.Jawale



**Dnyanopasak Shikshan Mandal's
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Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Dr.B.W.Imade

Department: Public Administration

Program: BATY (SEM-V) Subject:Public Administration Course Code:SECPA-III

Paper Title: - Disaster Management- III SECPA-III

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|---|---|---|
| 1 | Disaster Management | Meaning and Classification of Disaster Meaning and Importance Of Disaster Management | Students understand about Disaster Management |
| 2 | Disaster Management Act 2005 | A. Background of Disaster Management Act. B. Provisions of Disaster Management Act. | Students understand about Disaster Management Act 2005 |
| 3 | Role of Various Factors in Disaster Management | A) Collector B) Tahasildar C) Citizens D) Media E) Local N.G.O. | Students understand about Role of Various Factors in Disaster Management |

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Signature of Teacher:

Dr.B.W.Imade



Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Mr.V.M.Magare **Department: Public Administration**

Program: BATY (SEM-VI) Subject: Public Administration

CourseCode :DSEPA-II Paper Title: Western Administrative Thinkers – XI

DSEPA-II

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|-----------------------|--|--|
| 1 | Woodrow Wilson | A) Relation Between Public Administration & Political Science B) Concept of Comparative Public Administration | Students got knowledge about Thoughts of Woodrow Wilson |
| 2 | Max Weber | A) Theory of Bureaucracy B) Types of Authority | Students got knowledge about Thoughts of Max Weber |
| 3 | Herbert Simon | A) Decision Making Theory B) Communication Theory | Students got knowledge about Thoughts of Herbert Simon |
| 4 | F.W.Riggs | A) Development Administration B) Prismatic Society C) SALA Model | Students got knowledge about Thoughts of F.W. Riggs |
| 5 | Abraham Maslow | A) Motivation Theory B) Theory of Need Hierarchy | Students got knowledge about Thoughts of Abraham Maslow |

Specify Course Outcome:

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Signature of Teacher

Mr.V.M.Magare



**Dnyanopasak Shikshan Mandal's
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Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Mr.Suryawanshi V.R. **Department:** Public Administration

Program: BATY (SEM-VI) **Subject:** Public Administration

Course Code: DGEPA:-II **Paper Title:** Indian Constitution & Administration –XII

DGEPA:-II

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|-------------|--|---|---|
| 1 | Indian constitution | A) Formation of Indian Constitution B) Preamble C) Salient Features of Indian Constitution | Students got knowledge about Indian Constitution |
| 2 | Constitutional Framework | A) Fundamental Rights B) Fundamental Duties C) Directive Principles of State Policy | Students got knowledge about Constitutional Framework |
| 3 | Constitutional & Other National Bodies : Structure & Functions | 1) Election Commission of India 2) Union Public Service Commission (U.P.S.C) 3) Comptroller and Auditor General (C.A.G) 4) National Human Rights Commission 5) NITI Aayog | Student understand about Constitutional & Other National Bodies : Structure & Functions |
| 4 | Administrative Reforms in Indian Administration | A) Meaning and Objectives B) First Administrative Reforms Commission C) Second Administrative Reforms Commission | Students got awareness about Administrative Reforms in Indian Administration |
| 5 | New Trends in Indian Administration | A) Globalization and Administration B) Stress Management C) Impact of Judicial Activism on Administration | Student understand about New Trends in Indian Administration |

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Specify Program Outcome:

Signature of Teacher

Mr.Suryawanshi V.R.



Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Dr.D.P.Jawale

Department: Public Administration

Program: BATY (SEM-VI)

Subject: Public Administration

Course Code: DGEPA - II

Paper Title: Recent Trends in Public Administration-XI (Or) DGEPA - II

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|-------------|--|--|--|
| 1 | New Public Administration | a) Background of New Public Administration b) Elements of New Public Administration | Students understand about New Public Administration |
| 2 | New Public Management | a) Meaning of New Public Management b) Element of New Public Management c) Principles of New Public Management | Students understand about New Public Administration |
| 3 | Information Technology & Public Administration | a) E-Administration –Meaning & features b) Importance of Information Technology in Public Administration | Students understand about Information Technology & Public Administration |
| 4 | Right to Information Act | a) Meaning & Importance of Right to Information Act b) Challenges before Right to Information in India | Students understand about Right to Information Act |
| 5 | Issues in Public Administration | a. Public –Private Partnership (P.P.P) b. Service Guaranty Act. c. Ethics in Administration | Students understand about Issues in Public Administration |

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Signature of Teacher

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**Dnyanopasak Shikshan Mandal's
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Pro-forma for program and course outcomes (2.6.1)

Department: Public Administration

Program: BATY (SEM-VI) Subject: Public Administration Course Code: SECPA - IV

Paper Title: - Administration of Non Government Organizations-IV SECPA - IV

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|------------------------------------|---|---|
| 1 | Non Government Organization | Meaning, Importance, Process of Formation of NGO. 15 20 Government organization and Non Government- Organization :Affinity and Difference | Students understand Non Government Organization |
| 2 | Administration of N.G.O. | Meaning ,Definition , Nature and Scope of NGOs administration | Students understand about Administration of N.G.O. |
| 3 | Principal of management | Planning , Organization Staffing, Coordination and Control. | Students understand about Principal of management |

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**Dnyanopasak Shikshan Mandal's
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Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Mr.V.R.Suryawanshi

Department: Public Administration

Program: MAFY (SEM-I) Subject: Public Administration

Paper Title: Paper-I: (Introduction to Public Administration)

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|--|---|--|
| 1 | Public Administration | Meaning, Nature, Scope and Significance of Public Administration | Students understand about Meaning, Nature, Scope and importance of Public Administration |
| 2 | Evaluation of Public Administration | As process , As a Discipline , current status as a discipline in india,Impact of New Economic policy on public Administration | Students understand of Evolution of Public Administration as a discipline Public Administration |
| 3 | Theories and Approaches | Classical Theory , Human relation theory , Behavioral theory ,Structural and Functional theory | Students understand of Theories and Approaches In Public Administration |
| 4 | New Concept in Public Administration | Public And Private Partnership, Good Governance, New Public Management, Civil Society. | Students understand New Concept in Public Administration |
| 5 | New trends modern public Administration | E-Administration, Citizen charter,Right to Information act, ICT and Public Administration | Students understand New trends in Public Administration |

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**Dnyanopasak Shikshan Mandal's
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Pro-forma for program and course outcomes (2.6.1)

Department: Public Administration

Program: MAFY (SEM-I) Subject: Public Administration

Paper Title: Paper-II: Principles of Organization Management (Major)

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|---------------------|--|---|
| 1 | Management | Meaning , Nature, Function and Importance of Management | Students understand about Management |
| 2 | Planning | Meaning, Process (Steps) Of Planning, Types of Planning, Elements of Good Planning | Students got Knowledge about Planning |
| 3 | Organization | Meaning ,Nature ,Significance , Types of Organization | Students understand about Organization |
| 4 | Directing | Motivation- Concept Characteristics of Motivation Objectives Motivation Theories or Module of Motivation | Students understand about Motivation |
| 5 | Controlling | Meaning Process of Control Technique of Control Effective Control System | Students understand about Controlling |

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**Dnyanopasak Shikshan Mandal's
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Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Mrs.N.G.Kadam

Department: Public Administration

Program: MAFY (SEM-I) Subject: Public Administration

Paper Title: Paper – V: Fundamental of Research Methodology

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|--|--|---|
| 1 | Basics in Social Science Research | Meaning, objectives and significance of social science Research ,Steps of scientific research ,types of research | Students understand about Social Science Research |
| 2 | Research Design and Hypothesis | Experimental & Exploratory Design, Preparing research Proposals, Meaning of Hypothesis , Hypothesis Formation | Students understand about Research Design and Hypothesis |
| 3 | Data collection | Source of data, Method of collecting data , types of sampling , Survey Research | Students got Knowledge about Data collection |
| 4 | Data analysis | Importance, Preliminary preparation, coding of data, classification of data. | Students understand about Data analysis |
| 5 | Research Report | Meaning, Objectives Style of research report writing style of referencing ,Bibliography | Students understand about Research Report |

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Signature of Teacher

Mrs.N.G.Kadam



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Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Dr.D.P.Jawale Department: Public Administration

Program: MAFY (SEM-I) Subject: Public Administration

Paper Title: Paper – III: Social Welfare Administration (Major)

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|---|--|--|
| 1 | Social Welfare | . Meaning, Nature, Scope importance | Students understand Social Welfare |
| 2 | Welfare state in India | Meaning, Nature, Scope of Welfare state, , Nature of India Welfare state | Students understand Concept of Welfare state, Nature of India Welfare state |
| 3 | Organizational Structure of Welfare Administration | a. Central Ministry of Social Justice & Empowerment. b. Central Social Welfare Board. c. State Social Welfare Advisory Board. Role of NGO and Voluntary Origination in Social Welfare | Students got Knowledge about Agencies of Welfare Administration |
| 4 | Major Social Sectors | A) Health B) Education C) Agriculture D) Unemployment | Students understand about Major Social Sectors |
| 5 | Types Of Welfare | a) Women Welfare b) Child welfare c) Youth welfare d) Physically handicap Welfare | Students understand about Policies and programmers of social Welfare |

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Signature of Teacher

Dr.D.P.Jawale



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Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Mr.V.M.Magare

Department: Public Administration

Program: MAFY (SEM-I) Subject: Public Administration

Paper Title: Paper-IV: Economic Administration (Major Elective)

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|--|--|--|
| 1 | Economic Administration | Meaning Nature, Scope , Importance | Students got knowledge about Economic Administration |
| 2 | Constitutional Provisions For Economic Administration | Constitutional Economic Importance ,Economic Aspects of Constitutional Fundamental right, Directive principles of constitutional Economic Provisions , Reality of Implementation of state Directive principles | Constitutional Provisions For Economic Administration |
| 3 | Economic Policy In India Since Independence | A) Concept of mixed Economy B) Industrial policy –1948 C) Industrial Policy -1956 D) Industrial Policy- 1991 | Students got knowledge about Industrial Policy Since Independence |
| 4 | Public Enterprises | Meaning, Features, Growth of Public Enterprises in India , problem before public Enterprises | Students understand about Public Enterprises |
| 5 | New Economic Policy | A) Liberalization : Meaning, Objectives and Impact B) Privatization : Meaning, Causes and Consequences C) Globalization: Meaning, Objectives and Impact | Students got knowledge about New Economic Policy 1991 |

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Mr.V.M.Magare



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Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Dr.B.V. Imade

Department: Public Administration

Program: MAFY (SEM-II)

Subject: Public Administration

Paper Title: Paper-VI: International Administration (Major)

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|---|--|---|
| 1 | International Administration | Meaning, Definition & Nature, Scope, Significance | Students understand about Public Policy |
| 2 | United Nations Organization (UNO) | Background of Second World War Formation of UNO, Structure Objectives | Students understand about Theory's and Models of Public Policies |
| 3 | UNO Secretariat | Structure , Secretary General, Selection of Secretary General Power and Faction of secretariat | Students understand about Institutions of Policy Making |
| 4 | International Civil Services | Meaning, Features, Function & Problems | Students understand about Structure of Types of Policy Analysis |
| 5 | Specialized Agencies of International Administration | A) World Bank B) World Health Organization C) UNESCO D) International Labour Organization | Students understand Constraints on Public Policy |

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Dr.B.V. Imade



**Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani**

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Mrs.N.G.kadam **Department: Public Administration**

Program: MAFY (SEM-II) **Subject: Public Administration**

Paper Title: Paper-X: Field Project in Public Administration

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|------------------|---|------------------------------------|
| 1 | | This paper Includes research based activity four credits that Includes Case studies related to administrative to Issues of government or Non Government Institutions. | Makin the student Research scholer |
| 2 | | All this Activities Will be done Under the guidance of Teaching Faculty. | |
| 3 | | | |
| 4 | | | |
| 5 | | | |

Specify Course Outcome:

Specify Program Outcome:

Signature of Teacher

Mrs.N.G.kadam



**Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani**

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Mr.V.M.Magare **Department: Public Administration**

Program: MAFY (SEM-II) **Subject: Public Administration**

Paper Title: Paper-IX New Trends in public Administration (Major Electives)

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|---|--|---|
| 1 | New Public Administration | Meaning, Background, Elements, Significance of New Public Administration | Students understand about New Public Administration |
| 2 | New Public Management | Background ,Meaning, Element ,Principles of New Public Management | Students understand about New Public Administration |
| 3 | Citizen Grievance Redressal Mechanism | A) Lokpal B) Lok Ayukta C) Directorate of Enforcement D) Central Vigilance Commission | Students Understand Citizen Grievance Redressal Mechanism |
| 4 | Ethics and Public Accountability in Administration | A) Constitutional Values B) Neutrality C) Anonymity D) Service Conditions | Students understand Ethics and Public Accountability in Administration |
| 5 | Administrative Reforms in Indian Administration | A) Meaning Need And Objectives B) First Administrative Reforms Commission C) Second Administrative Reforms Commissions | Students got knowledge about Administrative Reforms in Indian Administration |

Specify Course Outcome:

Specify Program Outcome:

Signature of Teacher

Mr.V.M.Magare



Name of Teacher: Mr. V.R. Suryawanshi

Department: Public Administration

Program: MAFY (SEM-II) Subject: Public Administration

Paper Title: Paper: VIII- E- Administration & Good Governance

| Unit Number | Unit Name | Topics | Unit Wise outcome |
|--------------------|--|--|---|
| 1 | E-Administration | Meaning, Nature, Scope, Significance | Students Got knowledge about Good Governance |
| 2 | Good Governance | Meaning, Nature, Scope, Significance | Students Got knowledge about Elements and Forms of good Governance |
| 3 | Good Governance | A) Ancient Discourse B) Kautilya`s views on Good Governance C) Plato Views on Good Governance D) Aristotle views on Good Governance | Students Got knowledge about Various Concepts of Good Governance |
| 4 | Various Concepts of Good Governance | A) State, Market and Civil Society B) public choice Theory C) Work Culture & Administrative ethic D)Public Value Theory | Students Got knowledge about I.C.T. and Good Governance |
| 5 | Citizen and Governance | A) Civil Society B) Citizen Participation C) Right to information D) National Information Commission | Students Got knowledge about Citizen and Governance |

Specify Course Outcome:

Specify Programme Outcome:

Signature of Teacher

Mr. V.R. Suryawanshi



Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Dr.D.P.Jawale

Department: Public Administration

Program: MAFY (SEM-II) Subject: Public Administration

Paper Title: Paper: VIII- Disaster Management (Major)

| Unit Number | Unit Name | Topics | Unit Wise outcome |
|-------------|--|--|--|
| 1 | Disaster Management | Meaning Nature Classifications of Disasters and Importance of Disaster ,Significance | Students Got knowledge about Disaster Management |
| 2 | Legal Provisions for Disasters Management | a) Background of Disaster Management Act b) Provisions of Disaster Management c)Importance of Disaster Management Act d) Challenges | Students Got knowledge about Legal Provisions for Disaster Management |
| 3 | Role of Various Administrative Officers in Disaster Administration | a) Collector b) Tahsildar c) Superintendent of police S.P. d) Police Inspector (P.I.) | Students Got knowledge about Organizational Structure of Disaster Management |
| 4 | Role of Various Factors In Disaster Administration | a) Citizens b) Local N.G.O. c) Social Media d) N.C.C.& N.S.S. | Students Got knowledge about Administrative Functions in Disaster Management |
| 5 | Problems Before Disaster Administration | a) Face news Disasters b) Lack of Disaster Literacy c) Corruption d) Lack of Work Culture e) | Students Got knowledge about Responsibilities and Role of Various Factors in Disaster Management |

Specify Course Outcome:

Specify Programme Outcome:

Signature of Teacher

Dr. D.P. Jawale



**Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani**

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Dr.D.P.Jawale Department: Public Administration

Program: MASY (SEM-III) Subject: Public Administration

Paper Title: PAPER – IX: Administrative Thinkers

| | Unit Name | Topics | Unit-wise Outcome |
|----------|-------------------------|--|---|
| 1 | Woodrow Wilson | A) Views on Administration. - Relation between Public Administration & Political Science. B) Concept of Comparative Administration. | Students understand Thoughts of Woodrow Wilson |
| 2 | Elton Mayo | A) Hawthorn Experiments and its finding. B) Implications of Hawthorne experiments | Students understand Thoughts Elton Mayo |
| 3 | Abraham Maslow | A) Theory of Motivation B) Hierarchy of needs. | Students understand Thoughts of Abraham Maslow |
| 4 | Douglas McGregor | A) View about Management B) Theory 'X' and 'Y'. | Students understand Thoughts of Douglas McGregor |
| 5 | Chris Argyris | A) Views on organizations B) Theory 'Xa' and 'Yb'. | Students understand Thoughts of Chris Argyris |

Specify Course Outcome:

Specify Program Outcome:

Signature of Teacher

Dr.D.P.Jawale



**Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani**

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Mrs.N.G.Kadam **Department: Public Administration**
Program: MASY (SEM-III) **Subject: Public Administration**
Paper Title: Paper - X: Rural Local Governance

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|--|---|--|
| 1 | Evolution of Rural Local Governance | A) Historical Development of Rural Local Governance B) Community Development Programme (C.D.P.) C) Balwant Rai Mehta Committee D) Vasant Rao Naik Committee | Students understand Evolution of Rural Local Governance |
| 2 | Seventy Third Constitution Amendment Act 1993 | A) Provision B) Impact | Students understand Seventy Third Constitution Amendment Act 1993 |
| 3 | Rural Governance:- Composition and function | A) Gram Sabha B) Gram Panchayats C) Panchayats Samitis D) Zilla Parishad | Students understand Rural Governance:- Composition and function |
| 4 | Organizational Setup for Rural Development | A) Department of Rural Development of Maharashtra State B) District Rural Development Agency(D.R.D.A) C) District Planning Committee D) State Finance Commission | Students understand Organizational Set-up for Rural Development |
| 5 | Rural Development Programmes and Method | A) Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA) B) Pradhan Mantri Gram Sadak Yojna (PMGSY) C) Ralegan Siddhi Model D) Hivre Bazar Model | Students understand Rural Development Programmes and Method |

Specify Course Outcome:

Specify Program Outcome:

Signature of Teacher

Mrs.N.G.Kadam



**Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani**

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Mr.V.M.Magare Department: Public Administration

Program: MASY (SEM-III) Subject: Public Administration

Paper Title: PAPER - XI: ECONOMIC ADMINISTRATION

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|---|---|--|
| 1 | Industrial Policy Since Independence | E) Industrial policy –1948 F) Industrial Policy -1956 G) Industrial Policy- 1977 H) Industrial Policy- 1980 | Students got knowledge about Industrial Policy Since Independence |
| 2 | New Economic Policy 1991 | D) Liberalization : Meaning, Objectives and Impact E) Privatization : Meaning, Causes and Consequences F) Globalization: Meaning, Objectives and Impact | Students got knowledge about New Economic Policy 1991 |
| 3 | Government in Business | A) Concept of Public Enterprises B) Growth of Public Enterprises in India C) Forms of Public Enterprises | Students got knowledge about Government in Business |
| 4 | Problems Before Public Enterprises | A) Management B) Accountability C) Autonomy | Students got knowledge about Problems Before Public Enterprises |
| 5 | Disinvestment Policies | A) Meaning B) Causes C) Consequences | Students got knowledge about Disinvestment Policies |

Specify Course Outcome:

Specify Program Outcome:

Signature of Teacher

Mr.V.M.Magare



**Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani**

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Mr.V.R.Suryawanshi Department: Public Administration
Program: MASY (SEM-III) Subject: Public Administration
Paper Title: PAPER - XII: DEVELOPMENT ADMINISTRATION

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|--|---|--|
| 1 | Development Administration | Meaning, Objectives, Scope and Significance | Students understand Development Administration |
| 2 | Approaches to Development | A) Sustainable Development and Anti-Development B) Sustainable Development Goals (SDGs) C) Development and Modernization | Students understand Approaches to Development |
| 3 | Contribution of Administrative Thinkers | A) Fred Riggs B) Dwight Waldo C) Edward Widener | Students understand Contribution of Administrative Thinkers |
| 4 | Various Concept of Development Administration | A) Human Development Indicators B) Public –Private partnerships (P.P.P.) C) Corporate Social Responsibility (C.S.R.) D) Social Audit | Students understand Various Concept of Development Administration |
| 5 | Various Issues in Development Administration | A) Ecology of Development Administration B) Role of Bureaucracy in Development C) Globalization and Development Administration D) Emergence of Non- State actors in Development Administration | Students understand Various Issues in Development Administration |

Specify Course Outcome:

Specify Program Outcome:

Signature of Teacher

Mr.V.R.Suryawanshi



**Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani**

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Mrs.N.G.Kadam **Department: Public Administration**

Program: MASY (SEM-IV) **Subject: Public Administration**

Paper Title: Paper XIII – Administrative Thoughts

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|----------------------------|---|--|
| 1 | Freederick Herzberg | a) Hygiene Theory b) Views on Motivation and Job enrichment | Students understand thoughts of Freederick Herzberg |
| 2 | Paul H. Apilybey | a) Views on Public Administration b) Decentralized Democracy c) Views on Indian Administration | Students understand thoughts of Paul H. Apilybey |
| 3 | Peter Drucker | a) Concept Regarding Management and Administration b) Management by Objectives c) Views about Social Responsibility of Management and Co-operative ethics | Students understand thoughts of Peter Drucker |
| 4 | Dwight Waldo | a) Views on Public Administration b) Population and Planning c) External and Internal environment of Administration | Students understand Thoughts of Dwight Waldo |
| 5 | Rensis Likert | - a) Views on Management styles b) Linking Pin Model c) Views on Supervisory Style | Students understand Thoughts of Rensis Likert |

Specify Course Outcome:

Specify Program Outcome:

Signature of Teacher

Mrs.N.G.Kadam



**Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani**

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Dr.D.P.Jawale

Department: Public Administration

Program: MASY (SEM-IV)

Subject: Public Administration

Paper Title: Paper XIV – Urban Local Governance

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|---|--|---|
| 1 | Urbanization | Meaning, Importance and Growth of Urbanization | Students understand Urbanization Its Importance |
| 2 | 74th Constitutional Amendment | A) Provisions B) Impact | Students Understand 74th Constitutional Amendment |
| 3 | Urban Governance : | Composition & Functions A. Department of Urban Development of Maharashtra State B. Municipal Corporation C. Municipal Council D. Nagar Panchayat | Students understand Urban Governance |
| 4 | Urban Development Programmes | A) AMRUT Cities (Atal Mission For Rejuvenation & Urban Transformation) B) Smart Cities Mission C) Pradhan Mantri Avas Yojna D) Swachh Bharat Mission | Students understand Urban Development Programmes |
| 5 | Problems of Urban Local Government | A. Solid Waste Management B. Personnel Administration C. Finance D. Disaster Management | Students understand Problems of Urban Local Government |

Specify Course Outcome:

Specify Program Outcome:

Signature of Teacher

Dr.D.P.Jawale



**Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani**

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Dr.B.V.Imade Department: Public Administration
Program: MASY (SEM-IV) Subject: Public Administration
Paper Title: Paper – XV – Financial Administration

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|---------------------------------|--|---|
| 1 | Financial Administration | A) Nature and Scope of Financial Administration B) Significance of Financial Administration C) Public Finance –Revenue and Expenditure | Students understand about Financial Administration |
| 2 | Budget | A) Meaning and Purpose of Budget B) Significance of budget C) Budgetary Process – Preparation, enactment and execution D) Fiscal Responsibility and Budget Management Act (FRBMA) | Students got knowledge about Types of Budget |
| 3 | Types of Budget | A) PPBS (Planning Programming Budgeting System) B) Performance Budget C) Zero-Based Budget D) Gender Budget | Students got knowledge about Types of Budget |
| 4 | Financial control | A) Legislature B) Executive C) Parliamentary D) Comptroller and Auditor General of India | Students understand Financial control |
| 5 | Taxation Policies | A) Principles of Taxation B) Progressive and Proportional C) Reforms in Taxation Policies | Students Understand Taxation Policies |

Specify Course Outcome:

Specify Program Outcome:

Signature of Teacher:

Dr.B.V.Imade



**Dnyanopasak Shikshan Mandal's
College of Arts, Commerce and Science, Parbhani**

Pro-forma for program and course outcomes (2.6.1)

Name of Teacher: Mr.V.R.Suryawanshi Department: Public Administration

Program: MASY (SEM-IV) Subject: Public Administration

Paper Title: Paper –XVI Significant Issues in Indian administration

| Unit Number | Unit Name | Topics | Unit-wise Outcome |
|--------------------|---|---|--|
| 1 | Administrative Reforms in Indian Administration | D) Meaning and Objectives E) First Administrative Reforms Commission F) Second Administrative Reforms Commissions | Students got knowledge about Administrative Reforms in Indian Administration |
| 2 | Citizen Grievance Redressal Mechanism | E) Lokpal F) Lok Ayukta G) Central Vigilance Commission | Students Understand Citizen Grievance Redressal Mechanism |
| 3 | Classification of Civil Service | A) All India Services B) Central Services C) State Services | Students understand Classification of Civil Service |
| 4 | Ethics and Public Accountability in Administration | E) Constitutional Values F) Neutrality G) Anonymity H) Service Conditions | Students understand Ethics and Public Accountability in Administration |
| 5 | E- Governance Initiatives in Indian Administration | A) ICT and Governance B) E- Readiness C) Networking and Collaborative D) Peoples Participation & ICT | Students got Knowledge about E- Governance Initiatives in Indian Administration |

Specify Course Outcome:

Specify Program Outcome:

Signature of Teacher:

Mr.V.R.Suryawanshi